

# Job Description:

Brantford Christian School is seeking a motivated and hardworking Summer Student to assist with general maintenance and upkeep of the school grounds and facilities. The successful candidate will work both independently and as part of a team to ensure the building and surrounding areas are clean, safe and well-maintained.

Number of hours per week: 35 hours

Number of weeks: 8 weeks

Pay rate: \$17.50/hr

## Weeks of employment:

- 1) June 23-27: orientation & training
- 2) July 7-11
- 3) July 14-18
- 4) July 21-25
- 5) July 28-Aug 1
- 6) August 11-15
- 7) August 18-22
- 8) August 25-29: wrap up and debriefing

(No work the weeks of June 30- July 4, and August 4- August 8)

#### Key Responsibilities:

- 1) General Cleaning: Cleaning classrooms, hallways, gymnasiums, offices, lockers, bathrooms, tidying spaces, emptying garbage & recycling containers.
- 2) Maintenance and Repairs: Minor repairs or upkeep of school equipment and furniture.
- 3) Building Supervision: Monitoring the school building for security and safety during work hours. Report any issues or maintenance needs to the supervisor.
- 4) Other Duties as Assigned: Assisting with occasional tasks such as moving furniture or preparing spaces for events or maintenance.

## **Qualifications:**

- Must be at least 15 years old (as of June 23, 2025).
- Reliable, punctual, and able to work independently.
- Strong attention to detail and commitment to quality work.
- Physical fitness is required to handle tasks that involve lifting, bending, and extended periods of standing or walking.

This job provides an excellent opportunity to gain hands-on experience in property maintenance and supervision while working in a supportive and team-oriented environment.

# To apply for this opportunity:

Please send your resume and a letter of interest to Mrs. Maureen Jarvis at <u>mjarvis@bcsbrantford.ca</u> by May 30, 2025.